

December 9, 2025

Sent by email

Our ref: F202538337

Dear Ms Farina

### **Approval of Application for Regulation by The Immigration Advice Authority**

The Immigration Advice Authority (IAA) is pleased to inform you that your application has been approved. The following personnel are authorised to provide immigration advice and services at the levels listed below.

<b>Name</b>	<b>Adviser Number</b>	<b>Level</b>	<b>Category</b>
Aisha Barbara Farina	P056474	Level 1	Immigration

Your organisation has been given its own regulation number - **F202538337**. You must quote this number in all correspondence with the IAA.

Your regulation is for the period **9 December 2025 – 8 December 2026**. During this period the IAA may audit your organisation. This would be to ensure that your organisation continues to meet the Commissioner's Code of Standards. This document is available on our website <http://www.immigrationadviceauthority.gov.uk>. Your organisation will be given prior notice of any proposed audit.

We expect your full co-operation when we carry out any audits. I refer you to The Commissioner's Code of Standards in respect of the IAA's access to client files and the requirements of record keeping and file management. The Commissioner recommends that you create and maintain a case list as soon as you start being instructed by clients to ensure the list is complete and accurate at the time of the audit. The list should include the following information:

- Name of client;
- Level of work carried out;
- Type of case;
- Date of opening of the file (and closing, if relevant);

- The outcome of the case; and
- The name of the adviser dealing with the case (where there is more than one adviser within the organisation).

During the audit a selection of client files will be chosen from your case list to review. Failure to provide an accurate list may be interpreted by the Commissioner as an attempt by you to frustrate the regulatory process as he will not be able to fulfil his statutory duty of ensuring the fitness and competence of immigration advisers, which may affect your registration with the Commissioner. Please note that the Commissioner may take steps to verify the accuracy of the list you provide.

It is also the case that without full disclosure of advisers' work the Commissioner is not able to fulfil his statutory duty of ensuring the fitness and competence of immigration advisers.

If you have any concerns about an audit, or if there are any other issues you wish to discuss, please do not hesitate to contact me. My contact details are at the top of this letter.

During the period of your authorisation, you are required to notify the IAA of any changes to your business address or personnel. Should any new advisers come to work in your organisation, you must ensure that they are authorised by the Commissioner prior to them giving any immigration advice and/or services. Their details and completed competence statements must be submitted to the IAA.

Please note, that you should issue your staff with some form of authorisation showing that they act for, and on behalf of your organisation. It may be of assistance if such authorisation indicates that your organisation is regulated by the IAA and includes the above reference number.

### **Continuing Professional Development (CPD)**

All regulated advisers are required to undertake Continuing Professional Development (CPD) in line with the Immigration Advice Authority requirements. Details of these requirements can be found on our website at [IAA Continuing Professional Development Scheme - GOV.UK](#). Advisers will be asked to provide details of CPD undertaken as part of their application for continued registration.

We look forward to working with you in the future.

Yours sincerely,

*Denise Williams*

Denise Williams

For and on behalf of The Immigration Advice Authority